

TELECOMMUNICATIONS SERVICE ORDER FORM

Show Name _____ Booth #

Company Name _____

Address _____

City _____ State _____ Zip _____

Date _____ Telephone _____ Fax # _____ Cell # _____

Print Your Name _____ Signature: (by signing you agree to all information stated in this form) _____

Credit Card Information: American Express Master Card VISA

Card Number _____ Expiration ____ / ____

Print Name _____ Signature _____

*Required for Telephone Orders and Internet Equipment Rental ← _____

1-Telephone Info: You may bring your own handset to plug into our line. Local and toll free number calls are free. Long distance calls placed from your line will be billed at \$.45 per minute. You will be responsible for any long distance calls over \$5.00. Credit Card Number required on all telephone applications. No exceptions. We cannot guarantee any line speed or credit card machine performance. All calls go through our PBX -Dial 9 to access outside line. NOTE: Fax Machine/Electronic Credit Card Machines must be programmed to dial 9.

2-Internet Info and Access Requirements:

Mart HS Internet access is provided via shared T-1 services. This is not dial-up service. No phone service is used. No modems are required or involved.

1. The exhibitor must provide a computer equipped with an Ethernet network interface card (NIC), capable of running TCP/IP.

2. Operating Systems supported are: Microsoft Windows, 98, NT4, ME, 2000, XP, Vista

3. Line Connection: Security will be maintained for log in.

A- Desktops: RJ-45 style connection

B- Laptops: PCMCIA style NIC with a RJ-45 connector or Ethernet. The Mart will provide patch cords for hook-up to your computer.

What Type of Computer Do You Have?

Laptop Desktop PC

If you need additional information concerning Internet Services call: **704-347-8797**

* Make sure you do not have administrative controls on your computer that would not allow access to your system for configuration of Network Card.

Do we have permission to turn on your Computer for configuration if you are absent from your booth?

YES NO If Yes, Please provide your password if required for startup:

Order	Description of Service	Discount (5 days from 1st move-in day)	At Show	Amount
	Telephone Line Only	\$170.00	\$220.00	
	Telephone Hand Set	\$ 50.00	\$ 75.00	
	1 ST High Speed Internet Line	\$350.00	\$425.00	
	Additional Internet Lines	\$125.00	\$175.00	
			Total Due	\$

FAX ONLY IF YOU ARE PAYING BY CREDIT CARD

Park Property Management

800 Briar Creek Rd., AA 506
Charlotte, NC 28205
704-333-7709 Ex.3341
Fax: 704-375-9410

- WE CANNOT GUARANTEE SERVICE DUE TO ISSUES BEYOND OUR CONTROL.
- IF PAYMENT IS NOT ENCLOSED WITH THIS FORM YOU WILL NOT RECEIVE SERVICE. NO EXCEPTIONS. AVAILABLE LINES RESERVED ON A FIRST RECEIVED BASIS.
- WE RESERVE THE RIGHT TO REFUSE SERVICE.
- NO REFUNDS ISSUED ONCE SERVICE HAS BEEN CONNECTED.